How to Use This Catalog/Guide

This Catalog/Guide contains—

- Product overview and indexes
- Abstracts of products since mid-1993
- Directories of sources of assistance
- Descriptions of Census Bureau programs
- Information on other Federal data reports

It can help you—

- Learn what is available
- Choose the right products
- Order the product you want
- Understand Bureau statistical programs
- Obtain assistance and training

Principal Parts of the Catalog/Guide

- 1. "Introduction" and "Product Overview" chapters—the former giving basics about obtaining data products and special services; the latter describing each product series and giving the abstract number for more information.
- Chapters on such subjects as business, foreign trade, and population, with information about products issued from mid-1993 through December 1994.
- 3. A title index and a subject index.
- 4. A "Sources of Assistance" appendix that lists thousands of data specialists and organizations offering guidance, reference resources, processing, and other services. It also includes sections describing key reports from other Federal statistical agencies and listing participants in the Federal-State population estimates program.

Understanding the Abstracts

The Catalog/Guide describes publications, computer tape files, and other products using abstracts like the annotated one shown below. In each chapter, the abstracts are generally arranged by Census Bureau program or series.

If an abstract describes a product that is new—a never-beforeissued product, a new edition of an earlier product, or a series or periodical for which one or more new items have appeared—the word "New!" will appear immediately before the abstract number. Previously announced products are not so labeled.

Special symbols after an abstract number indicate the delivery media: ☐ for printed reports or computer printouts, ⑤ for computer tape reels and tape cartridges, ☐ for diskettes (i.e., "floppy disks"), ⑥ for compact discs with read-only memory (CD-ROM), ☐ for microfiche, and ☐ for a product available online to microcomputers. Products available via fax, through the Census Bureau's FastFax service, are identified in abstracts' ordering information section.

Generally the products described in the Catalog/Guide are available as indicated in the abstracts—printed reports with GPO stock numbers from the Government Printing Office and all other products from the Census Bureau. However, contact Customer Services of the Census Bureau to be sure the ordering information is the latest.

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SAMPLE ABSTRACT WITH ANNOTATION

Status, abstract number, and media symbols. "New!" indicates a periodical or a product not abstracted in the last Catalog/Guide. The number makes it easier to find abstracts when using the indexes. (Not for use in ordering.) The media symbols (explained above) are followed by title and Census Bureau series code.

Time period of statistics in the product reported. (For periodicals, the notation will be "Frequency of issue" followed by an entry such as "monthly" or "quarterly.")

Types of areas covered, sometimes with specific names of "selected areas."

Description of principal types of data reported.

Bibliographic information and guidance on obtaining the product. (See the "Ordering Products" section at the end of the book.) Check with the Census Bureau's Customer Services to be sure of having the latest ordering information.

New! (1210.5) 🛄 🛗

Household and Family Characteristics: March 1993 (P20-477)

Data time span—1993, with some comparative data for earlier years.

Geographic areas covered-United States.

Subject content—Presents statistics on selected characteristics of households and families. The report contains statistics on the types of households cross-classified by age, sex, race, and Hispanic origin of the householder.

also includes at

226 pp. 1994. \$14. Contact Customer Services for the latest ordering information. Also available on microfiche from Customer Services.

Locating What You Need

If you know the title of the product needed, you may look it up in the title index. If you know the kinds of data you need but not what products have such data, try the subject index under the most specific heading that comes to mind, then, if necessary, under progressively broader terms. Entries in the indexes generally give the numbers of relevant abstracts.

For an overview or less specific needs, refer to the "Product Overview" chapter. It lists and briefly describes most products or product series (e.g., Current Industrial Reports) and gives the numbers for their abstracts. In some cases, a glance at the brief descriptions of products here will eliminate the need to read abstracts.

Getting the Products

Abstracts give ordering information current as the Catalog/Guide is being prepared, but for the latest, contact: Customer Services, Bureau of the Census, Washington, DC 20233-0800; 301-457-4100. (TDD: 301-457-4611.)

Also refer to the "Ordering Products" section for payment methods and to the order forms at the end of the book.

Out-of-print statistical reports are usually available from Customer Services on microfiche (and paperprints of the microfiche). Generally, readers can figure the price of microfiche or paperprints by referring to the "Ordering Products" section. It includes information on the cost of machine-readable products, too. Appendix A summarizes subscription information.

Other sources of information, sometimes mentioned in product abstracts, include:

Superintendent of Documents, Government Printing Office, Washington, DC 20402; 202-512-1800.

Data Preparation Division, Geographic Branch, Bureau of the Census, Jeffersonville, IN 47132; 812-288-3192.

Foreign Trade Division, Bureau of the Census, Washington, DC 20233; 301-457-3041.

If you want to refer to a data product without buying it or need some other data service, you will find appendix B on "Sources of Assistance" valuable. The "Introduction" to the Catalog/Guide explains the types of organizations listed in appendix B. These organizations' services range from having reports for reference to offering printouts from computer tape.

Three Types of Order Forms Are Provided at the Back of This Catalog/Guide:

GOVERNMENT PRINTING OFFICE (GPO)
Order Form

Use when a GPO code or stock number is given. (To be sure GPO still has the publication in stock, call GPO or Customer Services.) Be sure to enter the GPO number or code on the form.

CENSUS BUREAU—PUBLICATIONS
Order Form

Use when a publication is out of stock at GPO. Generally the abstract includes no GPO number and does not specify another source. **Call Customer Services to confirm the ordering information given.**

CENSUS BUREAU—ELECTRONIC MEDIA, MICROFICHE, DOCUMENTATION, AND OTHER Order Form

Use for other products sold by Customer Services. (There is a minimum order requirement of \$10.)